



WATER ENVIRONMENT ASSOCIATION OF TEXAS

Preserving & Enhancing the Water Environment of Texas

Biosolids and Odor and Corrosion Conference and Expo

Exhibitor Contract

August 9-10, 2017 – San Marcos, TX

PLEASE PRINT OR TYPE AND SUBMIT TO Melissa@weat.org

Contact the WEAT office: 512.693.0060 with any questions.

All payments can be submitted to: melissa@weat.org or

WEAT, 1825 Fort View, Suite 108, Austin, TX 78704

Firm Name _____

Contact Name _____

Billing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Description of Products or Services to Exhibit _____

_____ Number of Booth(s) X \$400 = \$ _____ (includes pipe and drape for 8' X10', 6' table, 2 chairs, and trash can). Electricity can be ordered separately through Embassy Suites. Please see order form attached.

Booth Location: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Badge Information

(One Free Registrations)

Name _____

Firm Name _____ **City** _____ **State** _____

(Additional registration is \$100 per person)

Name _____

Firm Name _____ **City** _____ **State** _____

Method of Payment

Check # _____ Amount \$ _____ MasterCard Visa American Express

Card # _____ Expiration Date _____

Cardholder Name _____ Cardholder Signature _____

Return Completed Application with Full Payment to:

Water Environment Association of Texas (WEAT)
1825 Fort View Road, Suite 108
Austin, TX 78704
Ph: (512) 693-0060
Fax: (512) 693-0062
or
Email: julie@weat.org

I have read the Exhibitor Rules and Regulations and agree to abide by the terms and conditions as stated. I agree that this contract is binding upon all booth personnel who participate in our purchased space at the conference.

Printed Name _____

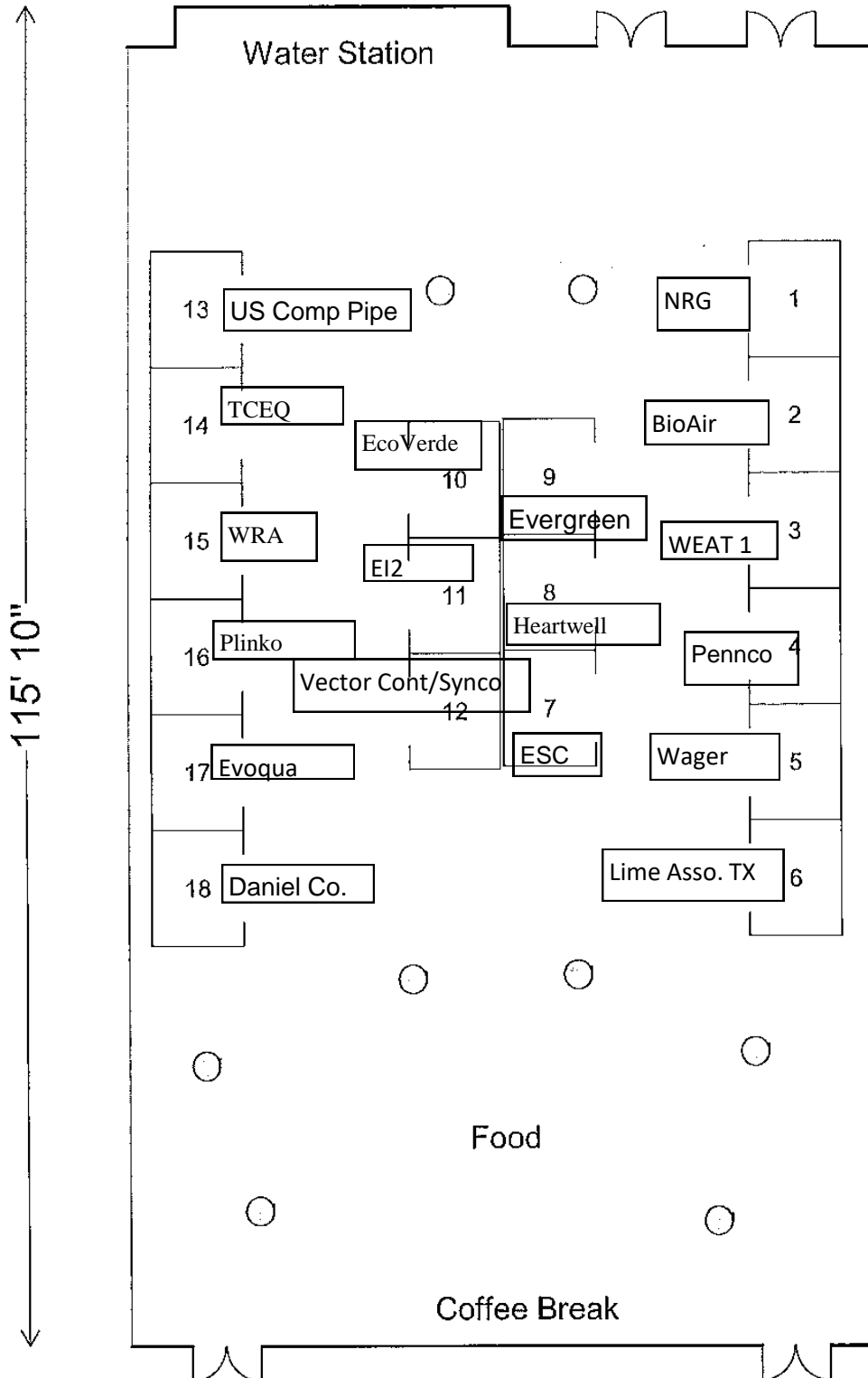
Signature _____

Date _____

VERAMENDI E

PREFUNCTION AREA

← 64' 10" →



115' 10"

BANQUET / SERVICE HALLWAY

Exhibitor Rules and Regulations

Signing and returning the completed exhibitor application is your binding agreement with WEAT to comply with these rules and regulations.

1. **Eligibility** – Companies manufacturing products for or providing services to the water and/or wastewater utility industry may participate.
2. **Registration**– All manufacturers and their representatives exhibiting will receive one free registration with the booth cost. Booth cost must be paid in full when contracted is submitted.
3. **Space Allocation**– Upon receipt of full payment, space will be allocated on a first come, first assigned basis. Space is limited.
4. **Payments for Exhibit Space – Exhibit fees are \$400** for each exhibit booth. Full payment must be received by August 7, 2017. Check should be made payable to “WEAT”.
5. **Cancellation and Withdrawal** – After WEAT has received a written cancellation notice, cancellation of exhibit space reservation will result in the following: A full refund will be made for exhibit space cancelled prior to August 2, 2017. No refund will be made after August 2, 2017.
6. **Registration Cutoff** – Booth registration will be accepted as long as space is available.
7. **Liability** –Neither the Water Environment Association of Texas nor Embassy Suites San Marcos assumes any responsibility for the protection and safety of exhibitors, their representatives, agents, or employees or for the protection of exhibits or other property of exhibitors or their representatives. Any guard service, security room, or other protective measures that WEAT may take shall be deemed to be purely gratuitous on its part and WEAT shall have no responsibility for the effectiveness or failure of such measures or for the conduct of personnel involved therewith. Each exhibitor agrees to indemnify, Water Environment Association of Texas, and Embassy Suites and hold same harmless from all claims that such exhibitor or its representatives, agents, employees, contractors, or insurers may bring against same in connection with any injury to person or property caused by the actions or negligence of such exhibitor or its representatives, agents, employees, or contractors, including paying all court costs, attorney fees, and other expenses incurred by Water Environment Association of Texas and/or Embassy Suites in defending against satisfying or compromising any such claim.
8. **Use of Exhibit Space** – Exhibits are confined to products manufactured by or services rendered by the exhibitor. No exhibitor shall assign, sublet, or share the space allocated without approval by WEAT and shall be required to have the assigned exhibit space neat and orderly at all times. No flammable decorating materials are permitted. Exhibitors must accept full responsibility for compliance with all local, state, and national fire safety regulations. No excessive loud noise will be allowed. No attaching of any material to any floor, walls, or columns will be permitted. Only items and/or services normally associated with the water/wastewater utilities industry may be exhibited.
9. **Setup/Breakdown** – Exhibitors are to setup between 12AM-5AM, August 9, 2017. Setup must be completed by 9:00AM on Wednesday, August 9, 2017. Exhibitors must be registered prior to doing any unloading or setup of their booth materials. Breakdown will not be allowed to commence until after 10:00AM on Thursday, August 10, 2017.
10. **Enforcement Interpretation and Enforcement** – These regulations become part of the contract between the exhibitor and WEAT, which has full power of interpretation and enforcement of these rules and may amend them at any time. All matters in question not covered by these regulations are subject to the decision of WEAT and all decisions so made may be binding on all parties affected by them as by the original regulations. Exhibitors or their representatives who fail to observe these conditions of the contract, or who, in the opinion of WEAT, conduct themselves unethically, may be immediately dismissed from the conference without refund or other appeal.
11. **Change of Location or Cancellation of Exhibition** – Should for any reason the selected meeting place become unavailable for exhibiting or should any other contingencies prevail which, in the opinion of WEAT, would prohibit or greatly limit attendance at the conference, WEAT reserves the right to cancel the exhibition or move the exhibit location to another facility or city at the discretion of the Board and shall not be liable for any expenses incurred by reason thereof. In the event of cancellation of the Seminar, WEAT will refund to the exhibitors all space charges paid by them.
12. **Compliance** - By sending in the completed Exhibitor Application, the exhibitor signifies acceptance of the above rules and regulations. This contractual agreement is binding upon the entity purchasing an exhibit space as well as any exhibitor personnel or associates performing duties within that exhibit space.



EMBASSY SUITES
HOTELS®

AV Office: 512-805-5341
Fax: 512-805-5310

Exhibitor Services Order Form

<p>Company Information:</p> <hr/> <p>Exhibitor Company Name</p> <hr/> <p>On-site Contact Name</p> <hr/> <p>Billing Address</p> <hr/> <p>City, State, Zip</p> <hr/> <p>Telephone Number</p> <hr/> <p>Fax Number</p> <hr/> <p>Email Address</p> <p style="text-align: center;">Payment Terms Conditions</p> <ul style="list-style-type: none"> ○ Full payment, including sales tax, is due 10 business days prior to group event. Purchase orders are not accepted. ○ Cancellations less than 24 hours prior to exhibit load-in will be charged 100% of one day's rate. ○ A representative must be in your booth to sign for delivery of equipment. ○ Exhibitor agrees to be billed for any damages or loss equipment while in exhibitor's care or control. Any additions or variances will be billed within 24 hours after close of the event. ○ A 24% Service Charge will be applied to all AV services rendered for each day's use. 	<p>Exhibit Room Information <i>(Please Complete the requested)</i></p> <p>Program _____</p> <p>Function Room _____ Booth # _____</p> <p>Set Up Date _____ Setup Time _____</p> <p>End Date _____ End Time _____</p> <p style="text-align: right;"><i>Quantity X Days = Total</i></p> <p>ELECTRICITY</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;">Basic Power Package</td> <td style="width:15%;">\$30.00 X</td> <td style="width:10%;">X</td> <td style="width:10%;">=</td> <td style="width:25%;"></td> </tr> <tr> <td colspan="5"><i>(Includes: electricity, power cord, and labor. NO DEDICATED AMPERAGE)</i></td> </tr> <tr> <td>20 amp Power Package</td> <td>\$75.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td colspan="5"><i>(Includes: Dedicated access to a 20 AMP CIRCUIT, power cord, power strip and labor)</i></td> </tr> </table> <p>HIGH SPEED INTERNET</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;">Wireless Connection</td> <td style="width:15%;">\$10.00 X</td> <td style="width:10%;">X</td> <td style="width:10%;">=</td> <td style="width:25%;"></td> </tr> </table> <p>VIDEO EQUIPMENT <i>(additional labor & delivery charges may apply)</i></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;">43" Monitor (limited quantities)</td> <td style="width:15%;">\$60.00 X</td> <td style="width:10%;">X</td> <td style="width:10%;">=</td> <td style="width:25%;"></td> </tr> <tr> <td>Laptop Computer</td> <td>\$200.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>55" TV with stand (limited quantities)</td> <td>\$300.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>25' VGA Cable</td> <td>\$25.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>Blu Ray</td> <td>\$100.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>Wireless Mouse</td> <td>\$40.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>Cable TV Feed</td> <td>\$100.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>Digital Cable Tuner</td> <td>\$100.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> </table> <p>AUDIO EQUIPMENT <i>(additional labor & delivery charges may apply)</i></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;">Self-Powered Speaker</td> <td style="width:15%;">\$80.00 X</td> <td style="width:10%;">X</td> <td style="width:10%;">=</td> <td style="width:25%;"></td> </tr> <tr> <td>4 Channel Mixer</td> <td>\$50.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>12 Channel Mixer</td> <td>\$100.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>Wireless Microphone</td> <td>\$150.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>IPOD Connection</td> <td>\$50.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> <tr> <td>Computer Speakers</td> <td>\$25.00 X</td> <td>X</td> <td>=</td> <td></td> </tr> </table>	Basic Power Package	\$30.00 X	X	=		<i>(Includes: electricity, power cord, and labor. NO DEDICATED AMPERAGE)</i>					20 amp Power Package	\$75.00 X	X	=		<i>(Includes: Dedicated access to a 20 AMP CIRCUIT, power cord, power strip and labor)</i>					Wireless Connection	\$10.00 X	X	=		43" Monitor (limited quantities)	\$60.00 X	X	=		Laptop Computer	\$200.00 X	X	=		55" TV with stand (limited quantities)	\$300.00 X	X	=		25' VGA Cable	\$25.00 X	X	=		Blu Ray	\$100.00 X	X	=		Wireless Mouse	\$40.00 X	X	=		Cable TV Feed	\$100.00 X	X	=		Digital Cable Tuner	\$100.00 X	X	=		Self-Powered Speaker	\$80.00 X	X	=		4 Channel Mixer	\$50.00 X	X	=		12 Channel Mixer	\$100.00 X	X	=		Wireless Microphone	\$150.00 X	X	=		IPOD Connection	\$50.00 X	X	=		Computer Speakers	\$25.00 X	X	=	
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<p>Payment <i>(Credit card questions? Call 512-805-5309 or brittany.querrero@jgh.com)</i></p> <p><input type="radio"/> Credit Card <input type="radio"/> Check <input type="radio"/> Master Account <input type="radio"/> Guest Room #</p> <p>Card Holder's Name: _____</p> <p>Account Number: _____</p> <p>Expiration Date: _____</p> <p>Card Type: _____</p> <p>Verification Code: _____</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%; text-align: right;">Subtotal</td> <td style="width:40%;"></td> </tr> <tr> <td style="text-align: right;">24% Service Charge</td> <td></td> </tr> <tr> <td style="text-align: right;">8.25% Sales Tax</td> <td></td> </tr> <tr> <td style="text-align: right;">Subtotal + 24% + 8.25% = Grand Total</td> <td></td> </tr> <tr> <td style="text-align: right;">=Grand Total</td> <td></td> </tr> </table>	Subtotal		24% Service Charge		8.25% Sales Tax		Subtotal + 24% + 8.25% = Grand Total		=Grand Total	
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Signature: _____

Shipping & Receiving Form



EMBASSY SUITES®

San Marcos - Hotel, Spa & Conference Center
1001 E McCarty Ln, San Marcos, TX 78666
512-392-6450

COMPANY INFORMATION

Group: _____

On-Site Exhibitor Name: _____

Billing Address: _____

City, State, Zip: _____

Telephone Number: _____

E-Mail Address: _____

Date of Arrival: _____

EXHIBIT ROOM INFORMATION

Program: _____

Function Room: _____ Booth #: _____

Set Up Date: _____ Set Up Time: _____

End Date: _____ End Time: _____

- Full payment, including sales tax, is due 10 business days prior to group event. Purchase orders are not accepted.
- A representative must be in your booth to sign for delivery of equipment.

WHAT TO DO

- Complete, sign & fax this form to # 512-805-5310
- Make sure that you use the Exhibitor Package Label on all packages being sent to the Hotel.

Inbound/Outbound Packages

Weight	Cost	QTY	Days	Total
1-10 pounds	\$5 per package			
11-20 pounds	\$10 per package			
21-50 pounds	\$15 per package			
51-100 pounds	\$20 per package			
100+ pounds	\$30 per package			

Pallets

Type	Cost	QTY	Days	Total
Inbound	\$55 per pallet, each for 2 days			
Extended Holding	\$45 per pallet, per day after 2nd day			
Outbound	\$75 per pallet			

Subtotal	
24% Service Charge	
8.25% Sales Tax	
Subtotal + 24% + 8.25% = Grand Total	
GRAND TOTAL	

Payment (Credit card questions? Call 512-805-5309 or brittany.querrero@jah.com)

Credit Card Check Master Account Guest Room #

Card Holder's Name: _____

Account Number: _____

Expiration Date: _____

Card Type: _____

Verification Code: _____



EMBASSY SUITES®

EXHIBITOR PACKAGE

To: Embassy Suites – San Marcos
1001 E. McCarty Lane
San Marcos, TX 78666

Group: _____

On-Site Exhibitor Name: _____

Company: _____

Booth #: _____

Date of Arrival: _____

Box _____ of _____ PCS